<u>System and Resource Library Administrators Association of Wisconsin</u>
Q2 2020 Meeting Minutes

Date: Thursday, April 16th, 2020

1.  Call to Order – Machones called the meeting to order at 1:00 pm

2.  Attendance:  Kristen Anderson (WRLS),  Barb Brattin (Kenosha), Jennifer Chamberlain (Monarch), Bruce Gay (Waukesha PL), Jeff Gilderson-Duwe (WLS/ Oshkosh PL), Karol Kennedy (Bridges), Paula Kiely (Milwaukee PL), David Kranz (SWLS), Steve Heser (MCFLS), Jessica MacPhail (Racine PL), Steve Ohs (LSLS), Steven Platteter (ALS), Clairellyn Sommersmith (Winnefox), Bradley Shipps (OWLS), Sherry Machones (NWLS),  Collen Rortvedt (Appleton PL), Rebecca Schadrie (MCLS), Marla Sepnafski (WVLS), Sarah Sugden (Brown County PL), Martha Van Pelt (SCLS), Tracy Vreeke (NFLS), Maureen Welch (IFLS), Ralph Illick (MCPL), Pamela Westby (LEPMPL), Kristin Stoeger (MPL), Susan Heskin (SPL), Garrett Erickson (Mead PL)

    Affiliated Organizations/Guests: Marth Berninger (DPI), Melody Clark (WiLS), Bill Herman (DPI), Mark Jochem (SCLS), Kurt Kiefer(DPI), Joshua Klingbeil (WVLS/LEAN WI), Vicki Teal Lovely (SCLS),  Andrew Hoks (SCLS), Dan Jacobson (SCLS), Bruce Smith (DPI), Plumer Lovelace (WLA), Ben Miller (DPI), Shannon Schultz (DPI)

3.  Proxy announcements if applicable – Maureen Welch for John Thompson (IFLS).

4.  Introductions

5.  Agenda: Approval (Machones) Moved by Platteter, 2nd by Van Pelt, Motion Passed

6.  Minutes: Q1 2020 Approval (Machones) Moved by Van Pelt, 2nd by Shipps, Motion Passed

7.  ALA National Library Legislative Day (Machones) – No in-person events are scheduled due to the pandemic.  Plans for a week long national library legislative event held virtually are in the works with more details to follow.

8.  Treasurer's Report (Anderson) – Reported receiving 28 dues payments so far with more on the way.  Motion to approve report made by Gilderson-Duwe, 2nd by Ohs, Motion Passed

9.  LD&L Report (Gay) – The LD&L committee last met March 20th.  The primary focus of the meeting was determining priorities for the bi-annual budget request.  The LD&L is seeking input from SRLAAW on these three priorities:

    a.  Cost to continue the funding of existing contracts (Recollection Wisconsin, WTBBL, etc).
    b.  Adding an additional $1.5 million to system aids in year 1, and $2.5 million in year 2.

       Total system aids are currently set at $16,513,100.  The projected increase in year 1 would mean total system aids would be set at $18,013,100 and $20,513,100 in year 2.

    c.  A new statewide system technology collaboration proposal

       Vicki Teal Lovely and Dan Jacobson (SCLS) presented information on the technology plan sent out in advance to members.  The information included a best guess as to what it would cost to maintain two data centers in Eau Claire and Madison.  Gilderson-Duwe expressed concerns regarding the timing of the proposal and risk to the request for increased system aids.  Ohs stated that this project may require DPI facilitation and by the time the request is formally made that process may be in place.  John Thompson introduced the motion "SRLAAW endorses the concept of the continued development of a shared technology infrastructure to help foster shared projects in the spirit of the PLSR Technology Workgroup report, Techatalka discussions, and future regional/statewide grassroot initiatives. Projects may include but are not limited to data backup and digitization storage, virtual servers, shared software platforms, and PC support. SRLAAW further recommends that the technology governance group with input from the

collaborative data backup/storage host sites work with LD&L and their lobbyist, the DLT Staff, and other library agency partners to develop a sustainable funding model for continued development, support and maintenance of the shared technology infrastructure. The intent of the model would be to not negatively impact library system funding increases for all systems, services to member libraries or library operating budgets.", 2nd by Vreeke. Motion approved.

Steve Heser (MCFLS) spoke about his experiences with cybersecurity training with a product called KnowBe4 and an available state contract with a competitor called InfosecHQ. A demo of that product will take place April 22nd.

10. Libraries Activating Workforce Development Skills (LAWDS) Project (Berninger, Jochem) DPI staff has spoken with Kris Porter of DWD and will offer a training webinar for library staff on Monday, April 27th regarding assistance to patrons with the unemployment insurance process. Additional training on resume help is also in the works. Berninger asked what else is needed. Vreeke stated that additional equipment to handle demand is a pressing need and asked if library staff could assist patrons with UI claims without being present in person. DPI staff will seek answers to those questions.

11. Update from System Technology Collaboration Governance Committee (Gilderson-Duwe) The committee was formed recently and will meet April 30th. The technology proposal presented earlier could be part of a WPLC project where the bulk of planning takes place.

12. SRLAAW Membership Requirement for Email List (Machones) Attendees were asked whether former SRLAAW members should be allowed to remain on the SRLAAW email list after leaving their position or retiring. After some discussion there was consensus that a policy needed to be developed. Chair Machones will work with the executive committee to develop a proposal.

13. Impact of Covid-19 on Libraries. Preparedness of Library Boards and Managing Relationships Between Municipalities, Library Boards, and State Government. Directors expressed some frustration being left out of conversations between municipalities and boards. Discussion ensued regarding the lack of/need for training for trustees. Shannon Schultz from DPI added that libraries need to tread carefully and think about how relationships with municipalities will be affected moving forward. She also mentioned that recommendations to help libraries manage these questions are in the works and will be available soon. Paula Kiely stated that these situations call upon leadership skills of directors and that point was echoed by Gilderson-Duwe. Training and nurturing of these skills is key.

14. Affiliated Organization Reports:
    a. Recollection Wisconsin – Update submitted as PDF document.
    b. DPI – Kurt Kiefer spoke briefly about the $250,000 earmarked for additional content on OverDrive in response to the pandemic. Gilderson-Duwe publicly thanked DPI and the sentiment was echoed by all in attendance.
    c. WiLS – new staff members will soon be making their way to WiLS. Kim Kiesewetter has joined their team in a data analyst role and new hires for WiLS director and project manager are in the works.
    d. WPLC – The WPLC report was submitted by email.
    e. WLA – Director Lovelace met with each of the chairs of the conference committees and discussed the possibilities of holding virtual conferences along with the challenges involved in making those types of events successful. WAAL may be postponed. WAPL made the decision to postpone and repurpose content. A decision on the WLA conference has yet to be made as well as the Leadership Development Institute.
    f. COLAND – Met in March at the Milton Public Library. Annette Smith provided a presentation on cybersecurity to the members. The next meeting will be held in May.

15. Member Roundtable – 1) Jessica MacPhail announced her retirement will take place in July 2) This SRLAAW meeting was Karol Kennedy's first as the new Bridges Library System director 3) Oscar Grady Public Library in Saukville is this year's recipient of the John Illiff award for their work with the library's Digital Conversion Lab. The award is normally

presented publicly at the PLA conference.

16. Next Meeting Announcement: The next meeting is usually scheduled in August near Wausau.  Further information regarding the meeting will be sent out in advance.

17. Adjournment (Machones). Moved by Brattin.  2nd by Ohs.  Motion passed.  Meeting adjourned at 2:46 pm.